



GENERAL SERVICES ADMINISTRATION
Federal Acquisition Service
Authorized Federal Supply Schedule FSS Price List

Mind Moves LLC
1855 Calvert St. NW APT 301
Washington, DC 20009
443-632-5131
<https://mindmoves.co/>
Contract Administrator: Nicole Sroka, nicole@mindmoves.co

Contract Number: 47QTCA25D00AE
Contract Period: 05/16/2025 – 05/15/2030
Business Size: Small Business, Woman-Owned Small Business

Schedule Title: Multiple Award Schedule
Federal Supply Group: Information Technology, Professional Services

Price list current as of Modification PO-0001, effective 05/16/2025.

Online access to contract ordering information, terms and conditions, pricing, and the option to create an electronic delivery order are available through GSA Advantage!®. The website for GSA Advantage!® is: <https://www.GSAAdvantage.gov>.

For more information on ordering go to the following website: <https://www.gsa.gov/schedules>.

Prices Shown Herein are Net (discount deducted).

CUSTOMER INFORMATION:

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:

SIN	SIN Description
54151S/54151SRC	Information Technology Professional Services
541611/541611RC	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services
OLM/OLMRC	Order Level Materials

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. See pricing beginning on page 4.

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility, and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item. See Labor Category Descriptions Pages 6-14.

2. Maximum Order: SIN 54151S - \$500,000
SIN 541611 - \$1,000,000
SIN OLM - \$250,000

3. Minimum Order: \$100.00

4. Geographic Coverage: Worldwide

5. Point(s) of production: Same as contractor address

6. Discount from list prices or statement of net price: Government net prices (discounts already deducted).

7. Quantity discounts: None

8. Prompt payment terms: Net 30 Days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions

9. Foreign items: N/A

10a. Time of Delivery: Specified on the Task Order

10b. Expedited Delivery: Items available for expedited delivery are noted in this price list. Contact Contractor

10c. Overnight and 2-day delivery: Contact Contractor

10d. Urgent Requirements: Contact Contractor

11. F.O.B Points: Destination

12a. Ordering Address: Same as contractor address

12b. Ordering procedures: See Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment address: Same as contractor address

14. Warranty provision: Contractor's standard commercial warranty.

15. Export packing charges (if applicable): N/A

16. Terms and conditions of rental, maintenance, and repair (if applicable): N/A

17. Terms and conditions of installation (if applicable): N/A

18a. Terms and conditions of repair parts (if applicable): N/A

18b. Terms and conditions for any other services (if applicable): N/A

19. List of service and distribution points (if applicable): N/A

20. List of participating dealers (if applicable): N/A

21. Preventive maintenance (if applicable): N/A

22a. Environmental attributes, (e.g., recycled content, energy efficiency, and/or reduced pollutants):
N/A

22b. If applicable, indicate that Section 508 compliance information is available for the information and communications technology (ICT) products and services and show where full details can be found (e.g. contractor's website or other location.) ICT accessibility standards can be found at:
<https://www.Section508.gov/>. N/A

23. Unique Entity Identifier (UEI) Number: DBZSCEWCMZA5

24. Notification regarding registration in System for Award Management (SAM) database:
Mind Moves LLC is registered and active in SAM.



**GSA Hourly Rates (w/IFF)
SIN 54151S**

SIN	Labor Category	Year 1	Year 2	Year 3	Year 4	Year 5
		05/16/25	05/16/26	05/16/27	05/16/28	05/16/29
		—	—	—	—	—
		05/15/26	05/15/27	05/15/28	05/15/29	05/15/30
54151S	IT Consultant I	\$109.72	\$113.45	\$117.31	\$121.30	\$125.42
54151S	IT Consultant III	\$219.45	\$226.91	\$234.63	\$242.61	\$250.86
54151S	IT Data Analyst I	\$99.75	\$103.14	\$106.65	\$110.28	\$114.03
54151S	IT Data Analyst II	\$149.62	\$154.71	\$159.97	\$165.41	\$171.03
54151S	IT Data Scientist	\$209.47	\$216.59	\$223.96	\$231.58	\$239.45
54151S	IT Engineer I	\$109.72	\$113.45	\$117.31	\$121.30	\$125.42
54151S	IT Engineer II	\$149.62	\$154.71	\$159.97	\$165.41	\$171.03
54151S	IT Engineer III	\$199.50	\$206.28	\$213.29	\$220.54	\$228.04
54151S	IT Engineer IV	\$249.37	\$257.85	\$266.62	\$275.69	\$285.06
54151S	IT Graphic Designer	\$124.69	\$128.93	\$133.31	\$137.84	\$142.53
54151S	IT Managing Director	\$259.35	\$268.16	\$277.28	\$286.71	\$296.46
54151S	IT Policy Expert II	\$274.31	\$283.64	\$293.28	\$303.25	\$313.56
54151S	IT Project Coordinator	\$109.72	\$113.45	\$117.31	\$121.30	\$125.42
54151S	IT Project Manager	\$219.45	\$226.91	\$234.63	\$242.61	\$250.86
54151S	IT Solutions Architect	\$299.24	\$309.42	\$319.94	\$330.82	\$342.07
54151S	IT Subject Matter Expert II	\$329.17	\$340.36	\$351.94	\$363.91	\$376.28
54151S	IT Subject Matter Expert III	\$448.87	\$464.13	\$479.91	\$496.22	\$513.10

Service Contract Labor Standards: The Service Contract Labor Standards (SCLS) are applicable to this contract as it applies to the entire Consolidated MAS Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and / or when the contractor adds SCLS labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.



**GSA Hourly Rates (w/IFF)
SIN 541611**

SIN	Labor Category	Year 1	Year 2	Year 3	Year 4	Year 5
		05/16/25	05/16/26	05/16/27	05/16/28	05/16/29
		—	—	—	—	—
		05/15/26	05/15/27	05/15/28	05/15/29	05/15/30
541611	Analyst II	\$149.62	\$154.71	\$159.97	\$165.41	\$171.03
541611	Coach	\$329.17	\$340.36	\$351.94	\$363.91	\$376.28
541611	Communications Specialist	\$86.78	\$89.73	\$92.79	\$95.94	\$99.20
541611	Consultant I	\$109.72	\$113.45	\$117.31	\$121.30	\$125.42
541611	Consultant II	\$124.69	\$128.93	\$133.31	\$137.84	\$142.53
541611	Consultant III	\$147.63	\$152.64	\$157.83	\$163.20	\$168.76
541611	Consultant IV	\$219.45	\$226.91	\$234.63	\$242.61	\$250.86
541611	Facilitator III	\$209.47	\$216.59	\$223.96	\$231.58	\$239.45
541611	Graphic Designer	\$86.78	\$89.73	\$92.79	\$95.94	\$99.20
541611	Subject Matter Expert I	\$274.31	\$283.64	\$293.28	\$303.25	\$313.56
541611	Subject Matter Expert II	\$329.17	\$340.36	\$351.94	\$363.91	\$376.28
541611	Subject Matter Expert IV	\$448.87	\$464.13	\$479.91	\$496.22	\$513.10

Service Contract Labor Standards: The Service Contract Labor Standards (SCLS) are applicable to this contract as it applies to the entire Consolidated MAS Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and / or when the contractor adds SCLS labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.

Labor Category Descriptions

SIN 54151S

IT Consultant I

Functional Responsibilities: Provides support in the implementation and management of IT systems and solutions, leveraging foundational knowledge and experience in information technology. Assists in troubleshooting and resolving technical issues, ensuring smooth operation and minimal disruption to client systems. Works under the guidance of senior consultants to gather requirements, develop documentation, and support project objectives. Contributes to the analysis of client needs and the development of IT strategies that align with organizational goals. Assists in the implementation of best practices for IT management, security, and system performance.

Minimum Education: Bachelors

Minimum Experience: 2 years

IT Consultant III

Functional Responsibilities: Provides advanced support in the design, implementation, and management of IT systems and solutions. Leads the troubleshooting and resolution of complex technical issues. Works independently or as part of a team to gather client requirements, develop comprehensive documentation, and implement IT strategies that align with business objectives. Advises clients on best practices for IT management, data science, cybersecurity, and infrastructure optimization.

Minimum Education: Bachelors

Minimum Experience: 6 years

IT Data Analyst I

Functional Responsibilities: Assists in drafting technical documents and proposals related to technology, policy, computer science, information systems, or a related discipline. Performs basic data analysis, cleaning, and organization tasks. Participates in the design of data collection methods and contributes to data visualization and reporting efforts. Performs data collection and analysis, and coordinate with team members. Works under close supervision, developing greater technical expertise and independence over time.

Minimum Education: Bachelors

Minimum Experience: 2 years

IT Data Analyst II

Functional Responsibilities: Leads the drafting of technical documents and proposals. Provides advanced technical expertise in the design, configuration, and maintenance of deliverables. Conducts complex data analysis, including data architecture and visualization. Oversees data collection design, data modeling, and quality assurance efforts. Works more independently, contributing significantly to project outcomes and data governance tasks.

Minimum Education: Bachelors

Minimum Experience: 4 years

IT Data Scientist

Functional Responsibilities: Independently develops and implements data scientist functions: Applies advanced analytics and machine learning to solve complex problems, design algorithms, and develop data pipelines. Performs statistical analysis. Builds high quality prediction and recommendation systems integrated with products. Collaborates with data scientists and other engineers to improve models' and algorithms' performance, with a focus on ensuring data integrity and driving data-driven decision-making.

Minimum Education: Bachelors

Minimum Experience: 4 years

IT Engineer I

Functional Responsibilities: Supports IT infrastructure and DevOps solutions, demonstrating foundational skills in scripting, troubleshooting, and cloud computing services. Assists with software configuration, deployment, and monitoring of software applications and environments. Collaborates with teams to automate workflows, manage basic continuous integration/continuous deployment (CI/CD) pipelines, and implement infrastructure as code (IaC). Works under supervision while actively developing technical skills to contribute to project objectives.

Minimum Education: Bachelors

Minimum Experience: 2 years

IT Engineer II

Functional Responsibilities: Builds upon foundational IT skills to contribute to the design, development, and administration of IT infrastructure and DevOps solutions. Assists in software development, system configuration, and code integration using structured software engineering methods. Provides user training, documents technical work, evaluates automated tools, and supports system maintenance. Works more independently to deliver optimized technical solutions and process improvements aligned with organizational objectives.

Minimum Education: Bachelors

Minimum Experience: 4 years

IT Engineer III

Functional Responsibilities: Independently develops and modifies custom software, performs system configuration, and provides user support. Leads code integration efforts and contributes to software design and architecture. Supports structured engineering methods and oversees system maintenance. Collaborates with data scientists and other engineers to improve model performance.

Minimum Education: Bachelors

Minimum Experience: 6 years

IT Engineer IV

Functional Responsibilities: Leads software development projects, designs complex systems, and drives software modifications. Oversees system architecture, configuration, and code integration. Provides strategic guidance on structured engineering methods and ensures the successful implementation and maintenance of software solutions. Creates scalable, automated solutions.

Minimum Education: Bachelors

Minimum Experience: 8 years

IT Graphic Designer

Functional Responsibilities: Designs technical diagrams, system workflows, and representations of complex IT systems. Collaborates with cross-functional teams to refine visual content that supports branding, documentation, and digital initiatives. Ensures alignment with client requirements and industry standards including Section 508 throughout the design process. Translates intricate systems into user-friendly visuals that effectively communicate complex ideas. Supervises projects, mentors team members, and maintains high-quality deliverables.

Minimum Education: Bachelors

Minimum Experience: 4 years

IT Managing Director

Functional Responsibilities: Focuses on organizational leadership and long-term strategic planning with clients. Conceptualizes program goals and methodologies for IT projects. Plans and acquires necessary resources. Assembles project team and leads negotiations. Facilitates effective communication within and across projects. Ensures overall customer satisfaction, nurtures long-term client relationship, and identifies and plans for future projects.

Minimum Education: Bachelors

Minimum Experience: 10 years

IT Policy Expert II

Functional Responsibilities: Reviews and develops IT policies to ensure compliance, robust data governance, and responsible practices in alignment with organizational goals. Leads project teams to consider specifics in data security, privacy, and ethical technology use. Advises on IT/data governance frameworks, mitigates related risks, and identifies opportunities to address emerging technologies. Facilitates training and communication to increase policy awareness and evolve compliance standards.

Minimum Education: Bachelors

Minimum Experience: 10 years

IT Project Coordinator

Functional Responsibilities: Supports project execution by collecting data, drafting project plans, and coordinating meetings for IT projects. Assists in resource planning, maintains project documentation, and facilitates communication among team members. Ensures tasks are completed on schedule and supports the project manager in achieving project goals.

Minimum Education: Associates

Minimum Experience: 2 years

IT Project Manager

Functional Responsibilities: Conceptualizes project goals and methodologies for IT projects. Plans and acquires necessary resources and assembles project team. Facilitates effective communication within and across projects. Leads project execution on time and within scope. Ensures overall customer satisfaction and nurtures long-term client relationship. Identifies and plans for future projects.

Minimum Education: Bachelors

Minimum Experience: 4 years

IT Solutions Architect

Functional Responsibilities: Leads and manages moderately to highly complex IT projects, providing expert guidance and mentoring to clients and staff. Resolves high-level technical challenges, ensuring overall customer satisfaction and the successful delivery of secure, optimized IT systems. Reviews and approves deliverables, identifying and addressing project issues proactively. Develops and executes IT strategies aligned with client goals, while supporting the planning of future large and complex projects.

Minimum Education: Masters

Minimum Experience: 10 years

IT Subject Matter Expert II

Functional Responsibilities: Serves as a recognized authority in a specialized technical area, leading the design, calculation, and performance optimization of systems or processes. Conducts complex technical reviews and provides strategic advice, ensuring that systems are aligned with business goals. Guides developers on advanced requirements, focusing on the practical implementation of innovative solutions. Plays a critical role in validating system performance and making recommendations for improvements to meet project objectives.

Minimum Education: Masters

Minimum Experience: 15 years

IT Subject Matter Expert III

Functional Responsibilities: Brings unique value as the highest-level authority in a specialized technical field, with deep expertise in system design, complex calculations, and performance management. Leads and oversees the most complex and strategic technical reviews, offering visionary advice that shapes the direction of major projects. Mentors and guides senior developers on cutting-edge requirements, ensuring that solutions are not only innovative but also scalable and aligned with long-term business strategies. Validates and enhances system performance, driving continuous improvement and excellence in technical execution.

Minimum Education: Masters

Minimum Experience: 20 years

Experience & Degree Substitution Equivalencies

Experience exceeding the minimum shown may be substituted for education. Likewise, education exceeding the minimum shown may be substituted for experience.

Labor Category	Standard Qualifications				Substitution		
	Min Edu	Min Exp	PhD	Masters	Bachelors	Associates	High School
IT Consultant I	Bachelors	2	0	0	N/A	4	6
IT Consultant III	Bachelors	6	0	2	N/A	6	8
IT Data Analyst I	Associates	2	0	0	0	N/A	4
IT Data Analyst II	Bachelors	4	0	2	N/A	6	8
IT Data Scientist	Bachelors	4	0	2	N/A	6	8
IT Engineer I	Bachelors	2	0	0	N/A	4	6
IT Engineer II	Bachelors	4	0	2	N/A	6	8
IT Engineer III	Bachelors	6	2	4	N/A	8	10
IT Engineer IV	Bachelors	8	4	6	N/A	10	12
IT Graphic Designer	Bachelors	4	0	2	N/A	6	8
IT Managing Director	Bachelors	10	6	8	N/A	12	14
IT Policy Expert II	Bachelors	10	6	8	N/A	12	14
IT Project Coordinator	Associates	2	0	0	0	N/A	4
IT Project Manager	Bachelors	4	0	2	N/A	6	8
IT Solutions Architect	Masters	10	8	N/A	12	14	16
IT Subject Matter Expert II	Masters	15	13	N/A	17	19	21
IT Subject Matter Expert III	Masters	20	18	N/A	22	24	26

Labor Category Descriptions

SIN 541611

Analyst II

Functional Responsibilities: Leads the development of business documentation, reports, and proposals, providing expertise in analyzing organizational processes and improving efficiency. Conducts in-depth data analysis to support decision-making and strategic planning. Oversees data collection, reporting, and quality assurance efforts, ensuring accuracy and consistency in business operations. Works independently on complex tasks, contributing to process improvement initiatives, project outcomes, and supporting business administration objectives aligned with client goals.

Minimum Education: Bachelors

Minimum Experience: 4 years

Coach

Functional Responsibilities: Provides strategic guidance on workforce and leadership development, specializing in designing and implementing training programs for all levels including senior managers and CEOs. Partners with leaders to create customized frameworks and impactful strategies, implements change initiatives, and delivers transformative learning experiences for staff. Applies expertise in organizational development, workforce capability building, and public administration to address complex challenges. Facilitates workshops and consultations, offering actionable insights to enhance leadership effectiveness and organizational performance while tailoring training solutions to client needs.

Minimum Education: Masters

Minimum Experience: 12 years

Communications Specialist

Functional Responsibilities: Focuses on planning, developing, and implementing communication strategies and campaigns to inform and engage stakeholders. Creates varied communications content, including briefings, graphics, reports, and data visualizations using best practices.

Minimum Education: Bachelors

Minimum Experience: 1 year

Consultant I

Functional Responsibilities: Possesses knowledge, some experience, or capabilities in the development of solutions, recommendations, or outcomes across multiple tasks and/or organizations. Assists in the development of solutions to address organization's challenges. Supports project objectives and helps assess the impact of industry trends, policy, or standard methodologies. Conducts activities in support of project team's objectives.

Minimum Education: Bachelors

Minimum Experience: 2 years

Consultant II

Functional Responsibilities: Provides support in administrative management and general management consulting, focusing on change management and communications. Assists in developing and implementing communication plans, stakeholder engagement strategies, and organizational change initiatives. Works under supervision to support clients in executing management strategies, ensuring alignment with organizational goals.

Minimum Education: Bachelors

Minimum Experience: 4 years

Consultant III

Functional Responsibilities: Works on, leads, or manages moderately to highly complex, difficult or sensitive consulting projects. Provides expert advice, assistance and mentoring to clients and staff on specialized management topics. Reviews and approves deliverables. Identifies and resolves project issues. Leads interventions that assist teams to understand one another and work together more effectively. Ensures overall customer satisfaction; and supports planning for future projects.

Minimum Education: Bachelors

Minimum Experience: 6 years

Consultant IV

Functional Responsibilities: Leads and manages highly complex and strategic consulting projects, providing expert guidance and innovative solutions. Mentors junior consultants and ensures high-quality deliverables. Develops and implements organizational change management initiatives, facilitates stakeholder engagement, and delivers high-level advisory support. Speaks at conferences and industry events to share expertise, enhance client relationships, and support business development efforts.

Minimum Education: Bachelors

Minimum Experience: 10 years

Facilitator III

Functional Responsibilities: Guides high-level discussions, workshops, and meetings to achieve strategic objectives and drive decision-making. Designs and implements tailored facilitation strategies for complex initiatives, ensuring alignment with organizational goals and stakeholder needs. Leverages advanced techniques to foster collaboration, resolve conflicts, and synthesize diverse perspectives into actionable outcomes. Manages the facilitation process from planning through execution, ensuring efficient use of time and resources. Provides expertise in navigating challenging group dynamics, promoting engagement, and maintaining focus on deliverables. Mentors junior facilitators and contribute to the development of best practices in facilitation across the organization.

Minimum Education: Masters

Minimum Experience: 10 years

Graphic Designer

Functional Responsibilities: Leads the design and development of a wide range of visual materials, ensuring alignment with client requirements and industry standards, including Section 508. Collaborates with cross-functional teams to create and refine branding, promotional materials, digital content, and user interfaces. Oversees the design process from concept to final product, providing guidance on style, tone, and layout. May be responsible for supervising design projects and providing mentorship to less experienced team members.

Minimum Education: Bachelors

Minimum Experience: 2 years

Subject Matter Expert I

Functional Responsibilities: Provides specialized knowledge and expert guidance in specific subject areas, contributing to high-impact projects and initiatives. Supports the development of innovative solutions by leveraging deep expertise and experience in the field. Collaborates with clients and project teams to address complex challenges, ensuring the delivery of high-quality, strategic outcomes. Engages in client consultations, offering authoritative insights that drive decision-making and project success.

Minimum Education: Masters

Minimum Experience: 8 years

Subject Matter Expert II

Functional Responsibilities: Provides advanced expertise and strategic guidance on complex projects, utilizing extensive knowledge in specialized subject areas. Leads the development and implementation of innovative solutions, ensuring alignment with client objectives and industry best practices. Collaborates with senior stakeholders and project teams to solve intricate challenges, delivering impactful and strategic outcomes. Participates in high-level client consultations and presentations, offering deep insights and authoritative advice that drive project success and organizational growth.

Minimum Education: Masters

Minimum Experience: 12 years

Subject Matter Expert IV

Functional Responsibilities: Acts as the leading authority in specialized fields, driving complex, high-impact projects with tailored solutions that align with strategic client goals. Provides custom consulting and in-depth analysis, addressing intricate challenges and delivering innovative approaches. Engages with C-suite executives to offer strategic insights that influence key decisions. Shares compelling insights and novel approaches across industries at conferences and executive roundtables, shaping long-term strategies and guiding transformative initiatives.

Minimum Education: Masters

Minimum Experience: 20 years

Experience & Degree Substitution Equivalencies

Experience exceeding the minimum shown may be substituted for education. Likewise, education exceeding the minimum shown may be substituted for experience.

Labor Category	Standard Qualifications		Substitution				
	Min Edu	Min Exp	PhD	Masters	Bachelors	Associates	High School
Analyst II	Bachelors	4	0	2	N/A	6	8
Coach	Masters	12	10	N/A	14	16	18
Communications Specialist	Bachelors	1	0	0	N/A	3	5
Consultant I	Bachelors	2	0	0	N/A	4	6
Consultant II	Bachelors	4	0	2	N/A	6	8
Consultant III	Bachelors	6	2	6	N/A	8	10
Consultant IV	Bachelors	10	6	8	N/A	12	14
Facilitator III	Masters	10	8	N/A	12	14	16
Graphic Designer	Bachelors	2	0	0	N/A	4	6
Subject Matter Expert I	Masters	8	6	N/A	10	12	14
Subject Matter Expert II	Masters	12	10	N/A	14	16	18
Subject Matter Expert IV	Masters	20	18	N/A	22	24	26